

## Online Registration Instructions

*2018-2019*

1. Go to [www.orgsonline.com](http://www.orgsonline.com) from a computer. Mobile devices will not work.
2. Do you already have an Orgsonline account that you have used for Religious Education Registrations, CYO Sports Registrations or parochial school lunches?
  - If yes, enter your email address and password.
  - If no, click "Create New Account". Use School Code 184SES-IN  
*If you are creating a new account, you will enter children's information here.*
3. In the Religious Ed Registration box, select [Click Here to Access the Registration System](#).
4. Select Form – Choose:
  - **2018-2019 Early Registration**
  - **Summer Opportunities 2018** (Seton Summer Series)
5. On the next screen, select **Submit New Form** for your child.
6. Complete the form. You will enter:
  - Family Information
  - Father's Information
  - Mother's Information
  - Step Parent Information if applicable
  - Child's Information
7. Click **Submit**
8. After reviewing your summary, you may either:
  - **Revise Form** if necessary, or
  - **View Family Forms**, or
  - **Submit New Form** if complete.
9. For additional children and programs, repeat steps 4-8.
10. After submitting all forms, click on **Pay Now** in the left hand corner of the screen and proceed to payment. We are set up to take bank account payments only. Credit Card/Debit Card payments are not accepted.
11. Log Out

### Registration Fees

#### *Religious Education & Youth Ministry (Preschool-Grade 12)*

<b>Early Registration</b> <i>May 9-31, 2018</i> \$60.00/child \$180.00 Family Maximum	<b>Regular Registration</b> <i>June 1-August 15, 2018</i> \$70.00/child \$210.00 Family Maximum	<b>Late Registration</b> <i>After August 16, 2018</i> \$80.00/child No Family Maximum
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#### *First Reconciliation & First Eucharist Preparation*

<b>Early Registration</b> <i>May 9-31, 2018</i> \$60.00/child	<b>Regular Registration</b> <i>June 1-August 15, 2018</i> \$80.00/child	<b>Late Registration</b> <i>After August 16, 2018</i> \$100.00/child
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#### *Confirmation Preparation Retreat Fee*

<b>Early Registration</b> <i>May 9-31, 2018</i> \$125.00/child	<b>Regular Registration</b> <i>June 1-August 15, 2018</i> \$125.00/child	<b>Late Registration</b> <i>After August 16, 2018</i> \$125.00/child
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